

# Taylor Choir Booster Club Itemized Receipt Form

(To be used when giving funds to treasurer for deposit.)

Event: \_\_\_\_\_

Delivery date: \_\_\_\_\_

Chairman: \_\_\_\_\_

Phone #: \_\_\_\_\_

Person completing form: \_\_\_\_\_

Phone #: \_\_\_\_\_

**Total Checks (attach a tape/written account) \$ \_\_\_\_\_**

Bills	#	Amount
\$100		
\$50		
\$20		
\$10		
\$5		
\$2		
\$1		
<b>Total</b>		

**Total Bills \$ \_\_\_\_\_**

Coins	#	Amount
Dollar		
50 Cent		
Quarters		
Dimes		
Nickels		
Pennies		
<b>Total</b>		

**Total Coins \$ \_\_\_\_\_**

**GRAND TOTAL DEPOSIT \$ \_\_\_\_\_**

Counter's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Counter's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Treasurer's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

After you have completed this form, please call or email the booster club treasurer to make arrangements for delivery. Money should be deposited as soon as possible.